

A SAMPLE EMAIL

RE: Proposal for one-day trip to Šiauliai as part of the project programme

*Dear friends,*

*I hope this message finds you well. We are about to finalise the programme for your upcoming visit, and as part of it, we would like to suggest a one-day trip to Šiauliai, one of the largest and historically significant cities in Lithuania. It is just a half-hour bus ride from our town.*

*We considered several options, including a tour of the impressive castles along the Nemunas River, a visit to Joniškis and its Basketball Museum, and a trip in the western part of the country to visit the hometowns of famous Lithuanian writers. But after the discussion, we decided that Šiauliai could offer a well-rounded experience, combining history, engaging museums (Chocolate Museum, Bicycle Museum, Cat Museum) and the spiritual Hill of Crosses, an iconic Catholic monument here.*

*We believe this day trip to Šiauliai will offer an enriching and memorable experience for us all. Please let us know if you have any questions or suggestions.*

*Looking forward to your thoughts.*

*Best regards,  
XX*

165 words